

## **PTO Meeting Minutes September 15, 2021**

**PTO Officers were elected.** President-Kendra Kedley, Vice President-Stephanie Zalaznik, Secretary-Lisa Aschtgen, Mary Finzel will continue as Treasurer.

**Treasures report:** Checking account balance is \$32,362. Money Builder CD has \$2,028. PTO decided to transfer \$2,000 to money builder from checking. Mary is going to order two debit cards, one for Tammy and Mary will hold on to other one. Receipts need to be turned into Mary for all purchases. Tax ID number will be handed out with debit card. Budget for PTO events is \$10,500 for 2021-2022 school year.

**Trunk or Treat:** Date set for October 26 from 5:30-7:00. PTO decided on no meal this year. Molly Knuth is going to contact Casey's, Happy Joes, McDermott Oil and Two Gingers to see if they are interested in offering a discount. Will divide the four businesses between conference nights, Trunk or Treat and Holiday in the Garden. Dan Wendler is going to make a flyer to send to families on October 1st to explain event. If family is interested, we are asking them to provide a vehicle type to make sure can accommodate. After a couple weeks pending interest in trunks will send flyers to businesses in town to see if interested in sponsoring a trunk, starting cap is at 30 cars. If necessary, Lisa will contact Deanna McCusker, City Administrator and discuss closure of Harrison Street for safety reasons if need to use extra grass lot SE of office for extra parking space.

Teachers requested 3 laptops for each room K-5. Pre-K was asked, and they had no need at this time. Cost for each laptop is \$330 and 36 are needed, for a total of \$11,800. PTO approved purchase of all laptops.

Request to purchase 15-20 t-shirts from JPK Customs was approved to have on hand for all new students. Request was made to order for all Pre-K students was not approved.

Discussion was made about purchasing a gas grill for CES. Topic was tabled and will be discussed at next meeting. Molly Knuth and Stephanie Zalaznik were going to see if someone would be interested in donating one.

It was decided to contact Out Run the Rays, to see if they would be willing to donate awnings for the Literacy Garden.

Kendra Kedley expressed interest in having the Cinco De Mayo event. Will discuss further after Holiday in the Garden.

Scheduled next PTO meeting for October 13, 2021, at 6:45 at Cascade Elementary.